

Chichester Parks and Recreation Commission Meeting

Minutes 11/9/2022

Present: Zack Boyajian [Chair], Ansel Sanborn [Secretary], Tom Jameson, Mark Thomas, Amy King, Ewen MacKinnon

Absent: Robyn Eldredge

1] Chairman Zack Boyajian called the meeting to order at 6:30 PM at the Town Office and called the roll of the Parks and Recreation Commission (PRC) members.

2] After review, a MOTION to approve the minutes of 10/12/22 was made by Tom and seconded by Amy. The MOTION passed with all in favor and Zack approved and signed the minutes.

3] 2023 PRC Budget discussion:

Zack distributed a worksheet outlining the PRC budgets from 2018 to 2022 as a basis for the 2023 budget discussion. Amy reminded the group of 2027 as Chichester's Tricentennial date. How will needed improvements be accomplished using the annual budget, Capital Improvement funds, or Warrant Articles?

2023 issues discussed included rehab of the perimeter trail, replacement of the pavilion roof, problem tree removal, and including the trimming of the trail sides in the annual mowing contract.

The Capital Improvement Plan (CIP) for 2025 includes upgrades to the basketball court and major field maintenance.

The 2028 CIP includes major trail upgrades and improvements to the park entrance and parking lot.

4] Park updates:

Some of the problem trees along Bear Hill Road have been removed by Asplundh.

Amy has submitted a request for a bid from NH Corrections Bureau carpenter shop for a replacement Carpenter Park sign.

One of the basketball backboards has been broken.

Zack made a MOTION seconded by Ewen to spend up to \$300. for a replacement basketball backboard. The MOTION passed with all in favor. Mark will coordinate the purchase with Robyn.

5] Park Regulations and Policies:

Formal policies would facilitate a fee schedule for park usage similar to Hillsborough's . Is there a way to guarantee that fees collected would be used for PRC budgeted purposes?

A more responsive way to book park facilities (fields and the pavilion) electronically would be useful to potential users. Perhaps Kristy at the Town Office could help? Key to scheduling longer term usage by others is receiving Chichester Youth Association (CYA) baseball, softball, and soccer schedules as early as possible since their field usage is a priority.

6] Zack reviewed the work accomplished on the school recreation trail project. Currently due to excellent volunteer work, the project is on budget, has met all funding match requirements, and is on track to meet the end of year completion target.

7] Having no further business, a MOTION to adjourn was made at 7:40 PM by Tom and seconded by Ansel. The MOTION passed with all in favor.

Respectfully Submitted, Ansel Sanborn, Secretary

Not Approved Until Signed

Approved:



1/11/2022